

FOR YOUR INFORMATION...



City of Taylorsville
Community Development Department
2600 West Taylorsville Boulevard
Taylorsville, Utah 84118 (801) 963-5400



City of Taylorsville
Information Form

P-14

**TEMPORARY SIGN
PERMIT**

Applying for a Temporary Sign Permit

The following information form is intended to help businesses and property owners understand City regulations for temporary signs and how to successfully obtain a permit for a temporary sign.

Overview:

The purpose for temporary sign regulations is to eliminate excessive and confusing sign displays that create potential hazards to motorists and pedestrians. Temporary signs should not create visual clutter or conflict with building architecture, landscape design or adjoining land uses. Signage that is sensitive toward these values will preserve and improve the visual qualities of Taylorsville. These objectives are accomplished by setting requirements for the location, size, height and timeframe of temporary signs.

The following information contains a summary of Taylorsville regulations for temporary signs. A complete copy of the sign ordinance is available online at www.sterlingcodifiers.com/UT/Taylorsville/index.htm, or you may contact a member of the Community Development Department.

What is a temporary sign?

A temporary sign is any sign, banner, pennant, valance or advertising display constructed of paper, cloth, canvas, light fabric, cardboard, wallboard or other light materials, with or without frames, intended to be displayed out of doors for a limited time (see **Temporary sign regulations** on other side). Temporary signs include balloon signs, banner signs, flags, streamers, grand opening signs, mobile signs, property signs and store closing signs.

Do I need a permit to display a temporary sign?

Yes. City Code 13.48.050 requires a temporary sign permit for all temporary signs except as provided for below.

Are there any exceptions?

Yes. Although the following signs are regulated by the City a sign permit is not required:

- ☐ Property signs, such as "no trespassing" or "private property" not to exceed 6 feet tall or 6 square feet.
- ☐ Political signs not to exceed 6 feet tall or 16 square feet and must be removed 7 days following an election.
- ☐ Nameplate signs, which indicate the name of a person or business legally occupying the premises, must be attached to main structure and must not exceed 3 square feet.
- ☐ Signs associated with a charity, community, school or church event or function that are clearly of a temporary nature. See "Temporary sign regulations" on other side for area, height and display restrictions.
- ☐ Signs that provide direction to the public, such as to property for sale or to a yard sale.

Permit fee:

The permit fee is \$10.00 per temporary sign. Each new temporary sign requires a temporary sign permit and a certification tag issued by the City.

"While You Wait" service:

The following is the step by step process for obtaining a temporary sign permit.

- Step 1. Application.** Submit the following information to the Taylorsville Community Development Department:
 - ☐ Temporary Sign Permit Application form (completed and signed).
 - ☐ Payment of \$10.00 fee¹ for each temporary sign requested.
- Step 2. Review.** A Taylorsville City Planner will review the application to insure compliance with temporary sign regulations. Applications that comply with City ordinances may be approved "over the counter" by staff.
- Step 3. Certification tag.** Following approval of a temporary sign permit application a certification "tag" will be issued by the City. The applicant must attach the certification tag to the temporary sign. The certification tag must be visible from the sidewalk or nearest conveniently accessible location. Display of temporary sign(s) must comply with all applicable City regulations.

¹ Make checks payable to the City of Taylorsville. Visa and Master Card payments are also accepted.

Temporary sign regulations:

The following is a summary of zoning regulations for temporary signs. For a complete copy of the Taylorsville sign ordinance contact a member of the Community Development Department. The sign ordinance is also available online at www.sterlingcodifiers.com/UT/Taylorsville/index.htm.

- ☐ **Permit tag.** Each new temporary sign requiring a temporary sign permit must have affixed to the temporary sign a certification tag, issued by the City, visible from the sidewalk or nearest convenient location.
- ☐ **Attachment.** Temporary signs may not be permanently attached to the ground, buildings or other structures. Temporary signs shall not be attached to any public utility pole, permanent sign, canopy support or tree.
- ☐ **Balloon signs.** Balloon signs are a conditional use in C-2, C-3 (commercial) and R-M (residential multi-family) zones. Balloon signs are not permitted within R (residential) zones. For more information on how to apply for a conditional use permit, please see ***Taylorsville Information Form P-5 Applying for a Conditional Use Permit*** or contact a City Planner.
- ☐ **Banner signs.** Banner signs are a permitted use in the R-M, C-1, C-2, C-3, M-1, O-P, MD-1 or MD-3 zone and a conditional use in any A (agricultural) or R (residential) zone subject to the following conditions:
 - **Quantity.** 1 banner shall be allowed per primary building wall. For buildings with more than 1 leasable space, 1 banner sign shall be allowed per leasable space.
 - **Area.** The banner sign shall not exceed 5% of the total area of the primary building wall.
 - **Time allowed.** If the banner sign has less than 3 corners attached to the main building the banner sign may be displayed for a period of no more than 7 days in any 3 month period. If the banner sign is attached to the main building in 3 or more places the banner sign may be displayed for a period of no more than 21 days in any 6 month period. The permit may be amended if the 21 days are not consecutive, however, the total number of days in a 6 month period may not exceed 21 days.
 - **Location restrictions.** Banner signs located in landscaped areas or not attached to a main building may not exceed 36 inches in height or block any portion of a driver's vision at street intersections or driveways.
 - **Exceptions for specified holidays.** All banner signs require a temporary sign permit except during the 5 day calendar period before and including: Presidents Day, Memorial Day, July 4th, July 24th, Labor Day, Halloween, and the period between Thanksgiving Day and January 2nd. During the prescribed holiday periods only 1 banner sign per leasable space may be displayed, must be attached to the main building and must be removed by the end of the next business day following the holiday.
- ☐ **Construction signs.** Construction signs are a permitted use in all zones. Size, height and location of construction signs are subject to the provisions in section 13.48.190 of Taylorsville City Code. Contact a City Planner for additional information.
- ☐ **Flags and streamers.** Flags and streamers that advertise a business may be displayed for a period of 21 consecutive days. Flags and streamers may be displayed with other temporary signs. The display time for flags and streamers shall be equal to the display time for the separate temporary sign.
- ☐ **Grand opening signs.** Grand opening signs are a permitted use in all zones but are only permitted for a period of 30 days from the first day of opening. Only 1 grand opening sign may be displayed per frontage.
- ☐ **Mobile signs.** 1 mobile sign may be used for each use for a period of 60 days following the issuance of a permit to construct a permanent sign for that use. Upon inspection and approval of the permanent sign, or upon expiration of the 60-day period, whichever occurs first, the mobile sign must be removed. Mobile signs may not employ animation, flashing lights, or intermittent lights.
- ☐ **Store closing signs.** 1 temporary sign advertising the closing of a business may be displayed for a period of 60 days. Only 1 permit may be issued per business license.
- ☐ **Other temporary signs.** All other temporary signs not specifically prohibited (see below) may be displayed for 7 consecutive days in any 3 month period.

Prohibited signs:

Any sign not specifically allowed by Taylorsville City Code is prohibited. The following signs are explicitly prohibited by the City of Taylorsville zoning ordinance. For more information please contact the City of Taylorsville Planning Division:

- ☐ A-frame signs: a temporary or movable sign constructed with 2 sides attached at the top so as to allow the sign to stand in an upright position.
- ☐ Snipe signs: a sign which is attached to a canopy support, site fixture, utility pole or another sign.
- ☐ Pedestal signs: a temporary or movable sign supported by a column(s) and a base so as to allow the sign to stand in an upright position.
- ☐ Billboard signs.
- ☐ Signs on publicly owned land, except as required and erected by authorized public agencies.
- ☐ Any sign that is erected at the intersection of a street or driveway that obstructs free and clear vision.
- ☐ Any sign that could be confused with any authorized traffic sign, signal device, or make use of any words to interfere with, mislead or confuse vehicle operators.
- ☐ Temporary signs except as specifically allowed by the City of Taylorsville zoning ordinance.
- ☐ Illuminated signs that annoy or interfere with the use of nearby properties.